

ACCESS *ai* PRESS

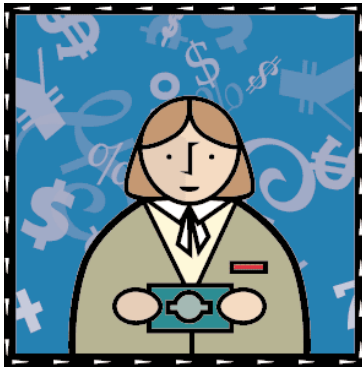
News, information and updates about Access Idaho subscription services

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IT'S NOT TOO LATE TO RENEW IDAHO ACCOUNTANCY LICENSES



Although the regular renewal period for Idaho State Board of Accountancy license and Practice Privilege renewals ended July 3, late renewals will be accepted online until July 31. However, you will incur a \$100 late fee on top of your regular license renewal fee.

The State Board removed the online convenience fees it charged last year, which means businesses and licensees pay nothing extra for choosing the enhanced internet renewal option over the slower, less convenient paper renewal method.

Public accounting firms that wish to pay on behalf of their CPAs can log in to the application securely and import their respective licensee list from the State Board's database, select which licensees they wish to renew, and pay the collective fees securely all at once using Visa, MasterCard or Discover.

Companies that are not public accounting firms follow the same steps. However, since the State Board's database only groups those licensees who are part of a public accounting firm, other companies must search by license number or name and build their renewal list online.

Regardless if a company or the licensee pays the renewal fees, each licensee must log in using their license number plus a unique password included in their renewal packet

and answer a series of legal questions before they can be renewed online.

The application even generates a printable receipt, which can be retrieved for viewing and printing later. A typical online license renewal should take no more than 10 to 15 minutes, and licenses will be mailed within 10 working days after renewal requests.

In addition to renewing licenses, the online application gives public accounting firms and licensees the ability to review and change their contact information on record with the State Board.

Licenses cannot be renewed online after July 31. *ai*

COMING SOON TO IDAHO.GOV

Unclaimed Property Filing

If your business receives unclaimed property report forms in the mail from the state of Idaho, you are required to file with the Idaho State Tax Commission, even if you have no property to report. Beginning in August, businesses will be able to file unclaimed property reports online, including zero filings. The secure application will allow 1st and 3rd party filings, and it will accept filing uploads in the NAUPA format. If a balance is owed, the online application will accept payment via credit card (VISA, MasterCard, Discover) or voucher (check). All businesses are required to report unclaimed property by Nov. 1 of each year for the previous period beginning July 1 and ending June 30.

Hazmat/Full Fee Unit Search

As a free service to commercial motor carriers who purchase hazardous materials endorsements and/or commercial vehicle (full fee) registrations from the state of Idaho, the Idaho Transportation Department will launch an online application that will allow trucking companies to search for their respective endorsements and registrations (current and pending). Motor carriers will even have the option to view all search results on a single, printer-friendly page. The service is expected to begin in August.

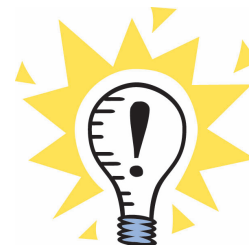
2006 STATE HOLIDAYS

It's hard to believe that 2006 is half over. In case you need them, here are the official state holidays for the rest of the year:

	July 4	Independence Day	
	September 4	Labor Day	
	October 9	Columbus Day	
	November 10	Veterans Day	
	November 23	Thanksgiving Day	
	December 25	Christmas Day	
	January 1	New Year's Day	

INCREASE YOUR ACCESS-ABILITY

Useful Ideas for Subscribers



How to Avoid Multiple UCC Lien Search Charges

To successfully navigate the UCC Lien Search area for a single search without receiving multiple \$3.00 charges to your account, follow these instructions:

1. Go to the UCC Search website at <https://www.accessidaho.org/secure/sos/liens/search.html> and use the "Free Search" area (located at the top of the search page above the "Premium Search" link) to determine the search criteria that will bring the closest match of desired results.

2. Select the "Premium Search" link.

3. Enter your search criteria and select the "Search for liens" button.

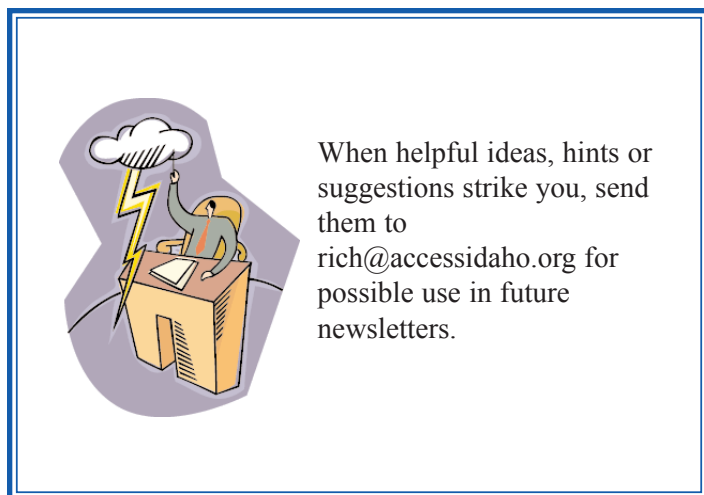
Liens listed on the *summary page* can be viewed and printed under the same \$3.00 charge by using the following steps:

4. Click a lien number to view its detail.
5. Choose the "View Document Online" link to view the complete filing document.
6. Click anywhere inside the document to see a larger version that you can print for your records.
7. After printing, click your browser's Back button ONLY ONCE. Do not hit the Back button again, or there is a good chance you will receive an error message (such as "Page Has Expired") and need to re-enter the Premium Search area to initiate a new \$3.00 lien search.
8. Once you are back at the smaller version of the filing document, return to your original list of lien results by selecting the [Summary] link right above the document you see on the screen.

9. Choose the next lien number from the list.

10. Repeat steps 4 through 9 to view/print the next lien.

Remember: Always use the [Summary] link to return to your list of liens. This allows you to view and print them under the same \$3.00 online search charge. @



QUARTERLY UNEMPLOYMENT INSURANCE TAXES DUE JULY 31

Don't forget that 2nd quarter 2006 unemployment insurance tax filings and payments are due to the Idaho Department of Commerce and Labor by July 31, 2006. File/pay quickly and easily online using your Access Idaho username and password. If you're a first time online UI Tax filer, you'll also need a PIN from Commerce and Labor. For more details and to tour the demo, visit [@](http://idaho.gov/begin/uitax)

